

CCKE EXAM CHECKLIST

As you prepare to take the CCKE Exam, print out this checklist for reference.

2025 CCKE Exam Windows

Exam Window 1: May 1 - 4, Thursday - Sunday

Exam Window 2: Nov. 20 - 23, Thursday - Sunday

The exam will open at 12:01 a.m. on the first day and be available 24 hours a day throughout the testing period. It will remain accessible until 11:59 p.m. ET on the final day. We encourage you to start the exam early so that you are not rushed to complete it before the exam closes.





There are 5 sections to this exam (~30 questions per section), and you will have ~90 minutes to complete each section. You may take breaks between sections, and you will have up to 24 hours of optional break time.

CCKE Test Window

- The exam window is four days. You have 7.5 hours to take the CCKE with 24 hours of optional break time.
- Once you start the CCKE, you will have 31.5 hours to complete it.
- To restart the Exam, use the link on the bottom of the Hub.

BEFORE Taking the CCKE Exam

- Take the **Performance Readiness Check** in your CCKE Hub (*this takes 5 minutes and will reduce the likelihood of technical difficulties during the exam*).
- Review and complete the checklist.
- To receive the exam link, the Checklist and Performance Readiness Check must show as **complete**.
- Make sure you have Chrome, Edge or Safari on your desktop or laptop. Do NOT use Firefox.

Browsers to Use			Browsers NOT to Use
 Chrome	 Edge	 Safari	 Firefox

- **Use the resources in the exam hub** to prepare you for the exam..
- Use a **desktop** or **laptop** to take the exam. **Do not use a cell phone or a tablet.**
- **Avoid being on a VPN** (Virtual Private Network). The firewalls typically included in VPNs can slow things down.
- For questions, visit the [ACC.org/CCKENPPA](https://acc.org/CCKENPPA) or email ccke-nppa@acc.org.

WHILE Taking the CCKE Exam

If you need immediate assistance while taking your exam, please contact ACC as follows:

- Click on the *Live Chat* icon in the lower right corner of your screen.
- Live chat will be available during the following hours: 6 a.m. to midnight ET.
- If you cannot access the Live Chat icon, please call ACC at 800-253-4636.



← Support icon to look for

ACC Staff will be able to adjust your timer if necessary/appropriate so you can finish the test.